Harvard Strathclyde referencing guide

Last updated December 2022

Contents

Introduction

It is important to acknowledge sources used in researching your subject – so that you can:

- show familiarity with the literature
- help the reader to follow up your sources
- demonstrate the range of your reading
- avoid any accusations of plagiarism (i.e. of directly lifting pieces of other people's work, which can be a disciplinary offence)

References should be:

- **Correct**: note the full reference whenever you use information from a book, an article or any other source and double check every detail
- **Complete**: never omit page numbers (especially when making a direct quotation), volume numbers, or date. Remember you are guiding your reader to the source you used
- **Consistent**: stick to the same style scrupulously throughout

There are two steps in referencing – referring to the sources you have used in the body of your assignment (the 'in-text citation') and bringing those sources together in an alphabetical Reference List at the end. Only include sources you have cited in the text in your Reference List. Some tutors welcome a separate bibliography of works consulted; you should check module handbooks or Myplace to see if this is required.

More information on referencing styles and EndNote bibliographic management software is available in our referencing LibGuide: http://guides.lib.strath.ac.uk/referencing_guide

There are many versions of Harvard. The version we use in the Library is called Harvard Strathclyde and has been loaded onto EndNote Online. If using this reference management tool, look for 'Harvard Strathclyde' style and add to your favourites. The guidance below is taken from, or based upon, Pears, R. and Shields, G. (2022) *Cite them right: the essential referencing guide*. 12th edn. London: Bloomsbury Academic. There are copies available from the Library

Print: https://suprimo.lib.strath.ac.uk/permalink/f/1vf34ij/SUALMA21175653870002996

Online: https://suprimo.lib.strath.ac.uk/permalink/f/1vf34ij/SUALMA51195571050002996

This guide is only intended to be a brief introduction to Harvard. The Pears and Shield book provides further examples of in-text citation and references.

General principles and Top Tips

Citations in your text (in-text citations)

In Harvard (an author-date referencing style) citations in the text are in brackets and normally give the author surname followed by a comma and then the year of publication e.g. (Blaxter, 2013)

Direct quotations should include the page numbers e.g. "clear indicator for referencing sessions" (Blaxter, 2013, p. 2).

However, the exact format will vary depending on the style of your citation. Note that it is the author's surname only that is used in the in-text citation. Author's initials are required in the Reference list.

Basics of in-text citation

Within your text cite the author(s) and date. There are several ways to do this, for example:

Example one – example of paraphrasing

Murray (2011) gives an overview of the problems of thesis writing.

This is a narrative style where the author's name appears as part of the sentence.

Example two – example of paraphrasing

Among the many challenges of thesis writing, time management has been highlighted as particularly troublesome (Murray, 2011).

This is a citation in the parenthetical style where both the author's name and the publication date appear in brackets. The citation should be placed at the end of the sentence(s) being cited with the punctuation mark coming after the citation – see above.

Example three – example of a short direct quotation (fewer than 40 words)

A leading researcher suggests that "consideration of the audience is the most important factor when publishing academic work" (Murray, 2011, p. 56).

For a direct quotation a page number must be included if available.

Longer quotations

Quotations which are 40 words or longer should not be enclosed with quotation marks. Instead, they should be started on a new line and indented. The names of the author(s), the publication date and page number(s) must be included as part of the in-text citation.

Wilton (2019, p.142) discusses this further:

> National culture, at least in part, shapes the values, attitudes and behaviour of managers, employees and customers. In particular, the cultural background of senior management in an organisation is likely to set the tone for management practice and directly influence organisational culture.

Reference List (or Bibliography)

The reference list has the full details of each source. The information required for a reference depends on the type of source. The reference list and/or bibliography is arranged alphabetically by the author surnames (or organisation name) or *title (in italics)* if no author and then by date e.g.

Baines, D., Cunningham, I. and Fraser, H. (2011**)** 'Constrained by managerialism: caring as participation in the voluntary social services', *Economic and Industrial Democracy*, 32(2), pp. 329-352.

Bland, A. *et al.* (2015) *Creating references*. Glasgow: University of Strathclyde.

Bryman, A. and Bell, E. (2015) *Business research methods*. 4th edn. Oxford: Oxford University Press.

Clacher, I., Hillier, D.J. and McColgan, P. (2010) **'**Agency theory: incomplete contracting and ownership structure**',** in Baker, H.K. and Anderson, R. (eds.) *Corporate governance: a synthesis of theory, research, and practice.* Hoboken: Wiley, pp. 157-175.

World consumer lifestyles databook (2013) 12th edn. London: Euromonitor International.

Top Tips

No date: if your source is not dated, use the phrase 'no date' e.g:

>   **In text citation:** (Glasgow City Council, no date)
>   **Reference List:** Glasgow City Council (no date)

No author: if your source has no author/no corporate author use the source *Title* instead e.g:

>   **In text citation:** (*The Guardian*, 2020)
>   **Reference List:** *The Guardian* (2020)

Multiple authors: if your source has 3 authors or less, list all authors. e.g:

>   **In text citation:** (Watson, McNally and Blair, 2019)
>   **Reference List:** Watson, K., McNally, L. and Blair, E. (2019)

if your source has 4 or more authors list the first author and use the phrase '*et al.*' e.g.

>   **In text citation** (Ryan *et al.*, 2017)
>   **Reference List:** Ryan, G. *et al.* (2017)

Multiple sources with the same author and date: insert a,b,c after the date to distinguish. e.g:

>   **In text citation:** (NHS Scotland, 2020a)
>   (NHS Scotland, 2020b)
>   **Reference List:** NHS Scotland. (2020a)
>   NHS Scotland. (2020b)

Multiple sources in the same citation: order chronologically, oldest first. e.g:

In text citation: (Ryan, 2017; Emery, 2019; Blair, 2020)

Reference List: Blair, E. (2020)

Emery, J. (2019)

Ryan, G. (2017)

Secondary referencing: This is when you want to cite a source that is mentioned/quoted in another source you are reading. Unless you find and read the original source you can only cite it in your text. e.g. (Stewart 2014, quoted in Kevill, 2019, p. 23) as it is the Kevill source you have read and will include in your reference list. Use secondary referencing sparingly, otherwise it looks like you lacked motivation to find the original. Where possible you should try and find the original publication. Library staff may be able to help you locate the original document.

Digital Object Identifiers (DOIs): DOIs are used to identify some online sources such as journal articles. These are permanent links and if available should be used in a reference list as an alternative to the URL and Accessed date requirements.

Images, illustrations, works of art, diagrams etc

If you are citing these within your document, the Cite them right book by Pears & Shield has a section (G19, p 101 onwards) on the various types of images and how to cite/reference.

See Print: https://suprimo.lib.strath.ac.uk/permalink/f/1vf34ij/SUALMA21175653870002996
Online: https://suprimo.lib.strath.ac.uk/permalink/f/1vf34ij/SUALMA51195571050002996

If you are including your own illustrations in your document (ie graphics or diagrams) your department may provide a guide detailing how these should be incorporated and referenced. If you are unsure how to present illustrations within your work, we suggest you speak to your tutor in the first instance for guidance. If no guidance is available, Cite Them Right provides an example on page 36 under the section 'Using illustrations in your text'

Examples

Please see *Cite them Right* by Pears and Shields for further examples to those listed below. Each example has an in-text citation and a reference. The in-text citation examples show both a narrative and parenthetical option (as detailed in the section above). Remember, for direct quotes you would also need to include the page number within the in-text citation.

Books

Reference requirements: Author/Editor surname, initials. Publication date (round brackets) *Title of book. (in italics*) Edition. (only if it is not the first) Place of publication: Publisher.

Single author

In-text citation: Murray (2011) or (Murray, 2011)

Reference List: Murray, R. (2011) *How to write a thesis.* 3rd edn. Maidenhead: Open University Press.

2 authors

In-text citation: Bryman and Bell (2015) or (Bryman and Bell, 2015)

Reference List: Bryman, A. and Bell, E. (2015) *Business research methods.* 4th edn. Oxford: Oxford University Press.

3 authors

In-text citation: Barrow, Barrow and Brown (2011) or (Barrow, Barrow and Brown, 2011)

Reference List: Barrow, C., Barrow, P. and Brown, R. (2011) *The business plan workbook.* 7th edn. London: Kogan Page.

4 or more authors

In-text citation: Blaxter *et al.* (2015) or (Blaxter *et al.,* 2015)

Reference List: Blaxter, E. *et al.* (2015) *Creating references.* Glasgow: University of Strathclyde.

Editors

In-text citation: Denzin and Lincoln (2011) or (Denzin and Lincoln, 2011)

Reference List: Denzin, N.K. and Lincoln, Y.S. (eds.) (2011) *The Sage handbook of qualitative research.* 4th edn. Thousand Oaks: Sage.

No author

In-text citation: *World consumer lifestyles databook* (2013) or (*World consumer lifestyles databook,* 2013)

Reference List: *World consumer lifestyles databook* (2013) 12th edn. London: Euromonitor International.

Reprint/Facsimiles

For reprints and facsimile editions of older books, use the original publication date but the publication details of the reprint

Reference requirements: Author/Editor Original Publication date (round brackets) *Title of book (in italics)* Reprint or Facsimile information. Place of reprint/facsimile publication: Publisher of reprint/facsimile. Year of reprint/facsimile.

In-text citation: Austen (1813) or (Austen, 1813)

Reference List: Austen, J. (1813) *Pride and prejudice.* Reprinted with introduction by J. Kingsley and F.J. Stafford. Oxford: Oxford University Press, 2008.

Chapter in edited book

Reference requirements: Chapter authors. Publication date (round brackets) Chapter title (single quotation marks), in book author / editors. *Title (in italics).* Place of publication: Publisher. Chapter page numbers.

In-text citation: Clacher, Hillier and McColgan (2010) or (Clacher, Hillier and McColgan, 2010)

Reference List: Clacher, I., Hillier, D.J. and McColgan, P. (2010) 'Agency theory: incomplete contracting and ownership structure', in Baker, H.K. and Anderson, R. (eds) *Corporate governance: a synthesis of theory, research, and practice.* Hoboken: Wiley, pp. 157-175.

Multi-volumes

In-text citation: Egan and Harker (2005) or (Egan and Harker, 2005)

Reference List: Egan, J. and Harker, M. (2005) *Relationship Marketing* (3 vols). London: Sage.

Historical books in online collections/digital repositories (EEBO, ECCO, Project Gutenberg, Google Books)

Reference as you would the print book. Some early books have no publisher as they were privately printed so use 'Printed for the author' in place of the Publisher details in your reference

In-text citation: Ramsay (1794) or (Ramsay, 1794)

Reference List: Ramsay, A. (1794) *The tea-table miscellany: a collection of choice songs, Scots and English*. 19th edn. Brett Smith: Dublin.

If book is only available online, include the URL and accessed date in the reference list:

Reference List: James, P.R. and Phelps, J. (2014) *The dynamic research process*. Available at: http://archivos.com/18736 (Accessed: 23 November 2018)

Ebooks

Electronic books are available via the Library webpages and are part of collections such as EBL, VLEBooks, MyiLibrary or Cambridge Books Online. These eBooks look like printed books with publication details and pagination and so you would reference as a printed book (see examples above).

However, if you access an eBook via a personal electronic device (Kindle, tablet, smartphone etc.) then follow the reference requirements below. Where eBook pagination details are not available, use the information that is given (for example it may show as location)

Reference requirements: Author/editor Publication date (round brackets) *Title of book. (in italics)* Available at: DOI or URL (Accessed: date)

In-text citation: Baker and Anderson (2010, loc 292) or (Baker and Anderson, 2010, loc 292)

Reference List: Baker, H.K. and Anderson, R. (2010) *Corporate governance: a synthesis of theory, research and practice.* Available at: http://www.amazon.co.uk/kindle-ebooks.com (Downloaded: 28 August 2014).

Journal articles

Print

Reference requirements: Author(s). Publication date (round brackets) Article title (single quotation marks), *Journal title (in italics),* volume (unbracketed) and where applicable issue/part/month/season (in brackets), page numbers.

In-text citation: Baines, Cunningham and Fraser (2011) or (Baines, Cunningham and Fraser, 2011)

Reference List: Baines, D., Cunningham, I.R. and Fraser, H. (2011**)** 'Constrained by managerialism: caring as participation in the voluntary social services', *Economic and Industrial Democracy*, 32(2), pp. 329-352.

Online

As above but include Available at: URL and (Accessed date) or DOI. If no page numbers just leave out. DOI is preferred to a URL and if a DOI is used there is no need to include the accessed date.

In-text citation: Baines, Cunningham and Fraser (2011) or (Baines, Cunningham and Fraser, 2011)

Reference List: Baines, D., Cunningham, I.R. and Fraser, H. (2011**)** 'Constrained by managerialism: caring as participation in the voluntary social services', *Economic and Industrial Democracy*, 32(2), pp. 329-352. https://doi-org.proxy.lib.strath.ac.uk/10.1177/0143831X10377808

Working paper not yet published in a journal

In-text citation: Subodh (2013) or (Subodh, 2013)

Reference List: Subodh, U.P. (2013) *Market efficiency and behavioural finance: evidence from Indian stock market*, working paper. H. L. Institute of Commerce. Available at: http://ssrn.com/abstract=2371980 (Accessed: 21 September 2015).

Newspaper articles, print and electronic

Reference requirements: Author/byline. Publication date (round brackets) Article title (in single quotation marks), *Title of Newspaper (in italics),* Edition if required (in round brackets), day and month, page number.

In-text citation: Wilson (2012) or (Wilson, 2012)

Reference List: Wilson, H. (2012) 'Hester says RBS computer glitch could hit executive bonuses', *The Daily Telegraph,* 26 June, p. 3.

No author

Use the Title of the newspaper if no author listed. The title must be in *italics.* (You do not need to repeat the title within the reference.)

In-text citation: *The Guardian* (2012) or (*The Guardian*, 2012)

Reference List: *The Guardian* (2012) 'National: Banking: Q&A: How does Libor affect you?', 29 June, p. 11.

Online only

If article is available online only include Available at: URL and (Accessed date). If no page numbers just leave out.

In-text citation: Stewart and Goodley (2011) or (Stewart and Goodley, 2011)

Reference List: Stewart, H. and Goodley, S. (2011) 'Big Bang's shockwaves left us with today's big bust', *The Guardian*, 9 October. Available at: https://www.theguardian.com/business/2011/oct/09/big-bang-1986-city-deregulation-boom-bust (Accessed: 13 September 2017).

Reports

Reference requirements: Author or organisation. Publication date (in round brackets) *Report title* (in italics). If in Print: Place of publication: Publisher. If Online: Available at: URL (Accessed: date).

In-text citation: Overell *et al.* (2010) or (Overell *et al.,* 2010)

Reference List: Overell, S. *et al.* (2010) *The employment relationship and the quality of work.* London: The Good Work Commission.

Online

In-text citation: Overell *et al.* (2010) or (Overell *et al.,* 2010)

Reference List: Overell, S. *et al.* (2010) *The employment relationship and the quality of work.* Available at: http://www.goodworkcommission.co.uk/Assets/Docs/ReportsWithCovers/07.EmploymentRelationshipQuality OfWork.pdf (Accessed: 13 February 2014).

Company annual report online

In-text citation: The Weir Group (2013) OR (The Weir Group, 2013)

Reference List: The Weir Group (2013) *Annual report and financial statements 2013.* Available at:

http://www.weir.co.uk/media/84259/The-Weir-Group-PLC-Annual-Report-2013.pdf (Accessed: 19 August 2014).

Reports from online databases

The URL link should be to the database rather than the specific report

In-text citation: Mintel (2020) or (Mintel, 2020)

Reference List: Mintel (2013) *Tea and other hot drinks.* Available at: https://reports.mintel.com/ (Accessed: 5 September 2020).

Conference papers

Reference requirements: Author. Publication date (round brackets) 'Title of paper' (in single quotation marks), *Conference name* (in italics). Location and date of conference. Place of publication: Publisher. Page numbers

In-text citation: Hibbert (2009) or (Hibbert, 2009)

Reference List: Hibbert, P. C. (2009) 'Reflexivity as a threshold concept: troublesome understanding'*, Sixty-Ninth Annual Meeting of the Academy of Management*, Chicago, USA, 7–11 July 2009. New York: Academy of Management.

Published online

Add URL or DOI information. No publisher information required.

In-text citation: Pret and Shaw (2013) or (Pret and Shaw, 2013)

Reference List: Pret, T. and Shaw, E. (2013*) '*Entrepreneurial capital: exploring the perspectives of craft entrepreneurs'*, 36th Institute for Small Business and Entrepreneurship (ISBE) conference.* Cardiff, Wales,12–13 November 2013. Available at: http://www.isbe.org.uk/content/assets/Creative-_Tobias_Pret.pdf (Accessed: 15 August 2014).

Thesis

Reference requirements: Author. Submission year (round brackets). *Title* (in italics). Degree. Awarding body. If available online add: Available at: URL. (Accessed: date). OR DOI

In-text citation: James (2010) or (James, 2010)

Reference List: James, R. (2010) *Marketing the arts.* PhD thesis. University of Strathclyde.

Government department publications

Reference requirements: Government department name Publication date (round brackets) *Title* (in italics) Series (round brackets). Available at: URL (Accessed: date)

If referencing a non UK government publication add the country (round brackets) after the department name. For example: Department of Commerce (US)

In-text citations: Department for Business, Innovation and Skills (2011) or (Department for Business, Innovation and Skills, 2011)

Reference List: Department for Business, Innovation and Skills (2011**)** *Economic opportunities and challenges of ageing.* Available at: http://www.bis.gov.uk/assets/biscore/corporate/docs/e/11-915-economic-opportunities-challenges-ageing (Accessed: 19 August 2014).

Webpages

It can be tempting to reference everything which you find online as a website or webpage. This category should only be used for works which do not fall under another category. A lot of materials found online are journal articles, reports, audio-visual materials and these should be referenced following the examples in this guide. You should identify the source and then follow the guidance for referencing that type of source. For example, a report accessed online should be referenced following the conventions for referencing a report.

Reference requirements: Author. Date site was published or last updated (round brackets) *Title of webpage* (in italics). Available at: URL (Accessed: date).

In-text citation: Malkoutzis (2015) or (Malkoutzis, 2015)

Reference List: Malkoutzis, N. (2015) *Greece's Tsipras risks red lines in Eurozone deal.* Available at: http://www.bbc.co.uk/news/world-europe-33879126 (Accessed: 14 August 2015).

No author

In-text citation: *Russian import ban fuels food price rises* (2014) or (*Russian import ban fuels food price rises*, 2014)

Reference List: *Russian import ban fuels food price rises* (2014) Available at: http://www.bbc.co.uk/news/world-europe-28849726 (Accessed: 19 August 2014).

No author or title

In-text citation: http://www.strath.ac.uk/library/ (2015) or (http://www.strath.ac.uk/library/, 2015)

Reference List: http://www.strath.ac.uk/library/ (2015) (Accessed: 14 August 2015)

Press Releases/announcements online

Reference requirements: Author / organisation. (Year issued) *Communication title* (in italics) [Press release]. Day & month. Available at: URL (Accessed: date).

In-text citation: CAMAC Energy Inc. (2014) or (CAMAC Energy Inc., 2014)

Reference List: CAMAC Energy Inc. (2014) *CAMAC Energy to acquire 3D seismic offshore Gambia* [Press release]. 15 December. Available at: http://www.erinenergy.com/media/press-releases/press-release-details/2014/CAMAC-Energy-to-Acquire-3D-Seismic-Offshore-Gambia/default.aspx (Accessed: 17 August 2015).

Podcasts

Reference requirements: Author OR Name of programme (date of publication or last update) *Podcast title* (in Italics) [Podcast]. Day & month of broadcast. Available at: URL (Accessed: date).

In-text citation: World Business Report (2014) or (World Business Report, 2014)

Reference List: World Business Report (2014) *Eurozone economy flatlines* [Podcast]. 14 August. Available at: http://www.bbc.co.uk/podcasts/series/wbnews (Accessed: 20 August 2014).

Social networking sites

Twitter

Referencing requirements: Author. (Year Tweet posted). Full text of tweet (unless very long and then use ellipsis… to shorten) [Twitter] Day/month tweet posted. Available at: URL (Accessed: date).

In-text citation: Peston (2020) or (Peston, 2020)

Reference List: Peston, R. (2020) What is the real reason Boris Johnson is jeopardising an EU free trade deal? [Twitter] 7 September. Available at: https://twitter.com/Peston (Accessed: 7 September 2020).

Facebook

Referencing requirements: Author. (Date the page was last updated) *Page title* (in italics) [Facebook] Day & month message was posted. Available at: URL (Accessed: date).

In-text citation: Duffy (2014) or (Duffy, 2014)

Reference List: Duffy, S. (2014) *Delivering economic growth through investment in Scotland's rail network* [Facebook] 17 July. Available at: https://www.facebook.com/strathbusiness (Accessed: 20 August 2014).

Blog

Referencing requirements: Author. (Date the page was last updated) Title of message (single quotation marks), *Title of internet site* (in italics), day & month message was posted. Available at: URL. (Accessed: date).

In-text citation: Flanders (2012) or (Flanders, 2012)

Reference List: Flanders, S. (2012) 'US versus China: who will own the future?*', Stephanie Flanders Stephanomics blog,* 24 July. Available at: http://www.bbc.co.uk/news/correspondents/stephanieflanders/ (Accessed: 25 July 2012).

Interviews/Speeches

Reference requirements: Name of person interviewed. (Year of interview) Interview title, if any (single quotation marks). Interviewed by, *title of publication or broadcast* (in italics), day & month of interview, page numbers if relevant. If online include Available at: URL (Accessed: date)**.**

Television

In-text citation: Sri-Kumar (2013) or (Sri-Kumar, 2013)

Reference List: Sri-Kumar, K. (2013) Interviewed by Tom Keene and Sara Eisen for *Surveillance*, Bloomberg Television, 7 May. Available at: http://www.bloomberg.com/video/komal-sri-kumar-on-fed-policy-economy-strategy-TFwumFVbTB22qqrdWS7YEw.html (Accessed: 7 May 2013).

Newspaper

In-text citation: Russell (2013) or (Russell, 2013)

Reference List: Russell, L. (2013) 'Would I give back my winners to have Campbell back? Of course'. Interview with Lucinda Russell. Interviewed by S. Swarbrick for *The Herald*, 29 April, p. 12.

Personal (unpublished) interview

In-text citation: Cameron (2014) or (Cameron, 2014)

Reference List: Cameron, D. (2014) Unpublished interview conducted by Linda Emery. 25 August.

Skype

In-text citation: Cameron (2014) or (Cameron, 2014)

Reference List: Cameron, D. (2014) Skype conversation with Lorna McNally, 11 August 2014.

Speech

In-text citation: Cœuré (2012) or (Cœuré, 2012)

Reference List: Cœuré, B. (2012) *The importance of money markets* [Speech]. Morgan Stanley 16th Annual Global Investment seminar. Available at:

http://www.ecb.europa.eu/press/key/date/2012/html/sp120616.en.html (Accessed: 13 September 2017).

Teaching materials

Check with your department/tutor/lecturer that you are allowed to reference these types of material in your work. It is usually preferable to reference published sources.

Live lectures (in person or online)

Reference requirements: Author/speaker. (Year) Title of communication ('in single quotation marks') Medium [in square brackets]. *Module code: module title* (in italics) (if known). Institution or venue. Day/month.

In-text citation: Watson (2021) or (Watson, 2021)

Reference list: Watson, K. (2021) 'Referencing with Harvard' [Lecture]. *LIB: IL skills.* University of Strathclyde. 19 March.

Recorded lectures

For lectures uploaded to Virtual Learning Environments (VLEs). If the lecture is available to general public to view, use the referencing format for the appropriate platform ie YouTube.

Reference requirements: Author/speaker. (Year) Title of communication ('in single quotation marks') Medium [in square brackets]. *Module code: module title* (in italics) (if known). Institution or venue. Day/month. Available at: URL of VLE (Accessed: date).

In-text citation: Watson (2021) or (Watson, 2021)

Reference list: Watson, K. (2021) 'Referencing with Harvard' [Lecture]. *LIB: IL skills.* University of Strathclyde. 19 March. Available at: https://classes.myplace.strath.ac.uk/ (Accessed: 28 March 2021).

Handouts (given out in class)

Reference requirements: Tutor/Lecturer. (Year of distribution) Title of handout ('in single quotation marks'), *Module code: module title* (in italics) (if known). Institution. Unpublished.

In-text citation: Watson (2021) or (Watson, 2021)

Reference list: Watson, K. (2021) 'Referencing with Harvard', *LIB: IL skills.* University of Strathclyde. Unpublished.

Lecture notes (available on VLE)

Reference requirements: Author/Tutor/Lecturer. (Year of publication) Title of item ('in single quotation marks'), *Module code: module title* (in italics) (if known). Available at: URL of VLE (Accessed: date).

In-text citation: Watson (2021) or (Watson, 2021)

Reference list: Watson, K. (2021) 'Referencing with Harvard', *LIB: IL skills.* Available at: https://classes.myplace.strath.ac.uk/ (Accessed: 19 April 2021).

Lecture Presentations

Reference requirements: Author/Tutor/Lecturer. (Year of publication) Title of item ('in single quotation marks'), *Module code: module title* (in italics) (if known). Available at: URL of VLE (Accessed: date).

In-text citation: Watson (2021) or (Watson, 2021)

Reference list: Watson, K. (2021) 'Referencing with Harvard', *LIB: IL skills.* Available at: https://classes.myplace.strath.ac.uk/ (Accessed: 19 April 2021).

YouTube

Reference requirements: Person / organisation posting video (Year posted) *Title of video.* (in italics) Date uploaded (if available). Available at: URL (Accessed: date).

In-text citation: University of Strathclyde Business School (2015) or (University of Strathclyde Business School, 2015)

Reference List: University of Strathclyde Business School (2015) *Introduction to Fundamentals of Business Economics*. Available at: https://youtu.be/r-AzKi5xJ98 (Accessed: 25 August 2015).

Spoken word poetry performances, and other live performances

Harvard provides multiple examples for various live and recorded performances. An example is given below but see Pears, R. and Shields, G. (2022) *Cite them right: the essential referencing guide*. 12th edn. London: Macmillan Education for more examples. There are copies available from the Library Print: https://suprimo.lib.strath.ac.uk/permalink/f/1vf34ij/SUALMA21175653870002996 Online: https://suprimo.lib.strath.ac.uk/permalink/f/1vf34ij/SUALMA51195571050002996

Live plays

Reference requirements: *Title* (in italics) by Author initials, surname Year of performance (round brackets) Directed by [Location. Date seen].

In-text citation: *As you like it* (2019) or (*As you like it,* 2019)
Reference List: *As you like it* by W. Shakespeare (2019) Directed by G. Barr. [Botanic Gardens, Glasgow. 2 July].

Poetry

A poetry collection by a single author is referenced as any other book. Anthologies are referenced as below.

Reference requirements: Editor/Compiler of anthology surname, initials. Publication date (round brackets) *Title of book.* (italics) Edition (only if it is not the first) Place of publication: Publisher.

In-text citation: Wain (1979) or (Wain, 1979)
Reference List: Wain, J. (ed.) (1979) *Anthology of contemporary poetry.* London: Hutchinson.

Single poem within an anthology

Reference requirements: Author of the poem surname, initials. Publication date (round brackets) Title of poem (in single quotation marks), in editor/complier of book surname, initials. *Title of book.* (italics) Edition (only if it is not the first) Place of publication: Publisher, Page reference.

In-text citation: Belloc (1989, p. 89) or (Belloc, 1989, p. 89)
Reference List: Belloc, H. (1989) 'Jim', in West, C. (compiler and illustrator) *The beginner's book of bad behaviour.* London: Beaver Books, pp. 88-92.

Plays

Reference requirements: Author of the play surname, initials. Publication date (round brackets) *Title of play.* (italics) Editor/edition details. Place of publication: Publisher.

In-text citation: Bridie (1978) or (Bridie, 1978)

Reference List: Bridie, J. (1978) *Mr Bolfrey: a play in four scenes*. Edited with an introduction, notes and glossary by J.T. Low. London: Constable.

Lines within plays

Reference requirements: Author of the play surname, initials. Publication date (round brackets) *Title of play.* (italics) Editor/edition details. Place of publication: Publisher, Act.scene: line

In-text citation: Shakespeare (1980, 1.2: 177) or (Shakespeare, 1980, 1.2: 177)

Reference List: Shakespeare, W. (1980) *Hamlet.* Edited by Spencer, T.J.B. London: Penguin, 1.2: 177.

Translated texts

Reference the translation you have read, not the original work.

Reference requirements: Author/Editor surname, initials. Publication date of translated edition (round brackets) *Title of book.* (italics) Translated from [the original language] by... Place of publication: Publisher.

In-text citation: Barbery (2008) or (Barbery, 2008)

Reference List: Barbery, M. (2008) *The elegance of the hedgehog*. Translated from the French by A. Anderson. New York: Europa Editions.

Classical texts

Reference the published (and translated) edition you have read.

Reference requirements: Author Publication date (round brackets) *Title of book* (in italics) Translated from the [original language] by (if relevant) Edition information. Place of publication: Publisher (if available) Series and volume number (if relevant)

In-text citation: Homer (2018) or (Homer, 2018)

Reference List: Homer (2018) *The Odyssey*. Translated from the Greek by E.E Wilson, New York: W.W. Norton & Co

Further help

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